

Derbyshire Sport - Coach Bursary Fund Guidance Notes

The aims of Derbyshire Sport are to:

- Increase participation in sport
- Improve levels of performance in sport
- Promote the value of sport in improving quality of life

Bursary Conditions

The aim of the Coach Bursary Fund is to encourage and support the personal and professional development of coaches working in Derbyshire through subsidising the costs of coach education.

In order to be considered for a grant coaches, whether paid or voluntary, must be coaching in Derbyshire and fit into one of the categories below:

- Coaching within a voluntary sector club
- Sport Unlimited / Sportivate
- Supporting talented athletes
- Supporting young leaders
- Working towards / achieved the Derbyshire Coach Mark

The maximum grant that can be claimed per organisation i.e. club in any two year period commencing 1 April is:

- Level 1 - £600
- Level 2 - £600

Coaches will be able to apply for a maximum of 50 per cent of the total cost up to a maximum of £200.

The panel recommend that clubs/organisations identify their coach education needs over each 2 year period commencing in April each year so that the bursary fund may support coaches that meet the criteria to stand the best chance of receiving some support.

The bursary panel will also consider contributing to petrol costs where a coach has to travel outside Derbyshire to attend a course. A 20p per mile overall mileage cost can be included in the application and the 50 per cent criterion will apply as will the upper maximum limit of £200.

There is a target within Coaching Derbyshire to qualify 40 Level 3 coaches over the coming two years. Ideally, these coaches will be identified through Governing Bodies and through the Coach Bursary (with Governing Body endorsement), will be able to receive a grant of up to £350 towards costs.

As you may appreciate, the panel would like coaches to apply to other funding bodies – the Derbyshire Community Foundation, Awards for All and to neighbouring County Sports Partnerships where their club/organisation is situated on a boundary for example.

The Derbyshire Sport Coach Bursary will now operate on a fixed annual basis.

The deadlines for each of the rounds across the next year are:

- 30 June 2011 (Round 19)
- 30 September 2011 (Round 20)
- 31 December 2011 (Round 21)
- 31 March 2012 (Round 22)

You must apply before your course starts and we accept applications up to 6 months in advance of your course beginning. Unfortunately we aren't able to accept applications once you have begun your course.

If your course starts in:	You must apply between:
May 2011	December 2010 – May 2011
June 2011	January 2011 – June 2011
July 2011	February 2011 – July 2011
August 2011	March 2011 – August 2011
September 2011	April 2011 – September 2011
October 2011	May 2011 – October 2011
November 2011	June 2011 – November 2011
December 2011	July 2011 – December 2011
January 2012	August 2011 – January 2012
February 2012	September 2011 – February 2012
March 2012	October 2011 – March 2012
April 2012	November 2011 - April 2012

Priority will be given to coaches who meet the criteria above and who are from under-represented groups in coaching: women, black and ethnic minorities, disabled people and unemployed.

Your application will be considered by a panel made up of partners from across Derbyshire, you will be notified within 4 weeks of the deadline. The panel's decision is final.

Payment will usually be made after the course has been completed. Costs will be reimbursed upon the production of receipts and a copy of the certificate.

Details of applications will be shared with the relevant National Governing Body and Sport Development Officer for their feedback.

Coaches accessing a bursary are required to submit information which will be held on the Derbyshire Sport Coach Database. This information will be used to inform coach education providers of course need, improve communication to coaches of local schemes and initiatives and support organisations to find coaches

When completing the online Coach Bursary application form you will automatically complete the required fields for the Coach Database

Examples of types of projects the Coach Bursary Scheme would fund

1. Coach Education

A coach is keen to work in schools to develop a link to his club. He has a Level 1 qualification, but knows he needs a Level 2 qualification to coach alone in the Out of Hours Club he wants to set up. The total cost of the course is £140. He applies to the Coach Bursary Fund and receives 50% of the funding, totalling £70.

2. Observation

A coach feels her ideas have become stale and wants to get some ideas from a more experienced coach. The coach wants to travel to Loughborough to see a Talent Development Workshop. It is hoped from here that she will gain new ideas for delivery to enable her to enthuse more participants. The train fare is £45 and an over-night stay is £60. She receives £52.50 from the Coach Bursary Fund.

3. Mentoring

A coach has just qualified as a Level 2 coach and is delivering regular club sessions to participants. The coach wants to develop and become a mentor. She attends the course but still feels uncomfortable mentoring young people. A more experienced coach mentor has offered to observe the coach, analyse their mentoring skills, and provide feedback. This will happen 3 times over a 6-month period to help develop, support and mentor the coach. This will cost £90, £30 for each of these 3 sessions. She is awarded £45 from the Coach Bursary Fund. Your application will be considered by a panel made up of partners from across Derbyshire, you will be notified within 4 weeks of the deadline. The panel's decision is final.

Helpful information on completing your application form:

Organisation Details: You need to belong to an organisation/club to apply for a bursary.

Course/Project Details: In these sections please explain the project you are involved with, how the project will work and the costs/outcomes that are associated.

How will this benefit sport in Derbyshire and how will this add value to your project/organisation?: Please give as much detail as possible.

Referee: The referee that you give may be contacted for further details on your application. Please complete these sections fully.

An on-line application form can be found at:

http://www.derbyshiresport.co.uk/coaching_derbyshire/bursary/default.asp

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